

**PROVO RIVER DISTRIBUTION SYSTEM  
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS  
JANUARY 9, 2003**

Pursuant to the notice from the office of the State Engineer, and to call by the chairman, the Board of Directors of the Provo River Distribution System convened at 10:00 a.m. on January 9, 2003 in the Board Room of the Central Utah Water Conservancy District, 355 West 1300 South, Orem, Utah.

**Presiding: Lee Sim, Utah Division of Water Rights**

**Conducting: J. Edwin Ure, Chairman**

**Board Members Present:**

J. Edwin Ure, Chairman  
Sherman A. Giles  
Harvey VanWagoner, Vice-Chairman  
Bart Simons  
Boyd Rollins  
Jack Jones  
Russell O. Brown, Secretary/Treas.  
Jonathan M. Clegg  
Farrell Knight  
Daryl Devey

**Representing:**

Group 1 - Kamas Valley Canals  
Group 2 - Upper Provo, East Heber Valley  
Group 3 - Upper Provo, West Heber Valley  
Group 4 - Provo City Canals  
Group 5 - East Provo Canals  
Group 6 - Provo Bench Canals  
Group 7 - Provo Reservoir Water Users Assn.  
Group 8 - Provo River Water Users Assn.  
Group 9 - Upper Provo Individual Rights  
Group 10 - Central Utah Water Conservancy  
Dist.

**Others Present:**

Keith Denos  
Stanley Roberts  
Brad Jorgenson  
Jeff Bryant

Provo River Water Users Association  
Provo River Commissioner  
Provo City  
Jordan Valley Water Conservancy District

**Present from State Engineer's Office:**

John Larsen  
Lee Sim  
Ben Anderson  
Jim Riley  
Teresa Wilhelmsen

Utah Division of Water Rights  
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## **Adoption of Minutes of Special Meeting Held January 10, 2002**

Others Present should have been Keith Denos, rather than Keith Davis.

**Motion** was made by Director Giles, and seconded by Director Jones, to approve the minutes as amended. The Motion carried unanimously.

Chairman Ure stated that the minutes of the July 10, 2002 meeting were approved at the annual meeting of January 7, 2003 and asked that the Secretary read the minutes for the information of those present. Director Brown read the minutes of the July 10, 2002 meeting.

## **2002 Financial Report to the Board**

Lee Sim reviewed the Provo River System financial report. The fund balance at the beginning of the year was \$57,057.88. Total receipts for the year were \$123,907.88. Expenditures were \$121,760.46 which is \$9,639.54 less than the budget. The fund balance at the end of the year was \$59,205.30 which represents an increase of \$2,145.50 from the previous year.

A review was made of delinquent accounts which total \$1,497.10. Director Brown asked which accounts were more than one year delinquent. Lee Sim said #181, #146, and perhaps #166. Director Simons said he had contacted #108 about the assessment.

Director Clegg inquired about #230, Geneva Steel, who are now in bankruptcy. Lee Sim said that they had received Notice of Bankruptcy and he assumed that the assessment would pass to and be paid by the new owner.

Lee Sim then reviewed the (LCD) System Financial Statement.

The trust fund balance January 1, 2002 was \$5,703.44. The receipts for the year were \$67.07. The expenditures were \$1,800.00 and \$1,000.00 was transferred to the Provo River System leaving a balance at the end of the year in the trust fund of \$2,970.51.

Lee Sim said that they are reconfiguring their accounting software and next year the two areas will be combined in a single account. They will still be able to assess separately, but there will be a single report.

There is only one delinquent account, #12 Don Clyde. Commissioner Roberts stated that he thinks there was an error made when the system was set up and the right may not exist. The account will be listed as inactive.

**Motion** was made by Director Jones to accept the Financial Report. The Motion was seconded by Director Knight and passed unanimously.

## Commissioner's Report

2002 was a very dry year. Some tertiary water was stored in Deer Creek. The reservoir did not fill. The Class A rights were as low as 25% in August.

This is the second year of operation of the sprinkling system in Heber Valley and he has a handle on its operation. There was some tweaking of the computer program to make it more user friendly. The system was set up to be operated by Wasatch County but is currently being operated by the CUWCD. The costs are being assessed to the irrigation companies.

The Jordanelle Special Service District has been organized by Wasatch County to handle water and sewerage around Jordanelle Reservoir. They own the water rights from the Ontario Drain Tunnel with the exception of the Midway Irrigation right and they have a control for its use. The water is currently being delivered to Salt Lake City. There is talk of combining the irrigation companies, but it is still not finalized.

In Utah Valley, the CUWCD has a project to pipe the Upper East Union and the East River Bottom Canals in a single pipe. It will be installed after the 2003 irrigation season and be completed by the beginning of the 2004 season.

The Jordan Valley Water Conservancy District has purchased Geneva Steel's rights in the West Union Canal. The plan is to divert the water to Salt Lake Valley and supply remaining irrigation rights with water from a well.

Commissioner Roberts made the following recommendations:

1. A remote readout gauge be established on the Washington-South Kamas Canal. Estimated cost: \$3,000.00. One-half of the cost would be funded by the CUWCD.
2. A subcommittee of three directors be appointed to work with him as various problems arise. He recommended the director of the CUWCD, the director of Provo River Water Users Association, and the director of Provo Reservoir Water Users, these being the three largest users.
3. Funding be placed in the budget for clerical help on a contract basis.

The June sucker release required real cooperation among the agencies. The plan to release water from Deer Creek was not possible, so water was transferred from Jordanelle. The sucker release generated a lot of public enquiry.

A Motion by <sup>DIRECTOR</sup> ~~Commissioner~~ Knight to accept the Commissioner's Report was seconded by Director Simons and passed unanimously.

## Review River Commissioner's Activities

Lee Sim said that when the decision was made to appoint the River Commissioner for a four-year term this agenda item was included to provide an opportunity to discuss problems, etc.

There was no discussion.

Commissioner Roberts reported on the board action regarding the three river gauges.

Gauge 10159500, Provo River below Deer Creek Dam. The decision was to not fund this gauge.

Gauge 10155000, Provo River near Hailstone. The decision was to fund one-third of the cost, or \$1,900.00 and request that the CUWCD fund one-third and the Provo River Water Users fund the remaining one-third. Director Devey said that CUWCD will fund one-third. Director Clegg stated that he hasn't had an opportunity to present the request to his board.

Gauge 1016300, Provo River at Provo. The decision was to not fund this gauge. Director Devey will pass this decision on to the June sucker program and see if they want to fund this since its use is in the June sucker program.

Lee Sim was asked to discuss the State Engineer's office expense assessment. He said that this covered the staff effort in preparing assessments, mailing notices, updating account listings, collection procedures, and the general keeping of the financial accounts. They have determined that this cost their office \$74,000.00 in 2001. They then took the expenditures of all of the accounts state-wide and the \$74,000.00 represented 7.5%. The charge is being phased in over a three-year period and this being the second year the cost is 5.2% of the system's expenditure for 2002. Next year the charge will be 7.5% of 2003 expenditures. Director Knight asked if this will continue to grow. Lee Sim said no, he does not foresee an increase, but he does not see it going away either. The cost is spread over 43 systems state-wide.

## Setting a Budget and Assessments.

Treasurer Brown reviewed the tentative budget. Corrections were made in Line Item 8 - Contractual Services, reducing it from \$2,800 to \$2,500, and Line Item 20 - Hailstone Gauge, increasing it from \$1,400 to \$1,900. The corrected budget of \$141,200 is attached.

Director Jones **Moved** to approve the budget. Director Clegg seconded the Motion and it passed unanimously.

Director Knight asked when the revenue from the exchange applications will come in. As expenses increase we need to increase revenues. There was a discussion about the Board's decision made on January 7, 2003 to instruct the State Engineer's office to begin the assessments of the exchange and change applications. The minimum is to be \$20.00 with larger users assessed by the formula that has been used for the CUWCD. No one knew what the formula was. Lee Sim will research this and begin the assessments this year.

Director Clegg asked what the recommended amount of the reserve account should be. Lee Sim said that they recommended about 40% of the expenditures to cover costs until the assessments start to come in.

Director Clegg said 40% of the budget would be about \$56,000.00. After some discussion Director Clegg made a **Motion** to set the Provo River 2003 assessment at \$135,000.00. The Motion was seconded by Director Devey and passed unanimously.

Director Devey made a **Motion** to set the LCD Budget at \$3,000, and to set the assessment at \$3,000. The Motion was seconded by Director Van Wagoner and passed unanimously.

**Motion** by Director Simons to adjourn seconded by Director Rollins and passed unanimously.

Meeting Adjourned at 11:45 a.m.



# PROVO RIVER DISTRIBUTION SYSTEM

## 2003 Budget

ROB 1-7-03

Code No.	Item Description	2002 Budget	2002 Expended	2003 Budgeted
	Commissioner: Roberts, Stanley H. Jr.			
1	Salary	\$ 49,685.00	\$ 49,685.00	\$ 51,176.00
2	Social Security	\$ 3,800.00	\$ 3,778.77	\$ 3,900.00
3	Retirement	\$ 6,956.00	\$ 5,917.42	\$ 6,100.00
4	Travel Expense	\$ 3,200.00	\$ 667.45	\$ 3,000.00
	Deputy Commissioner: Gordon, David Raymond			
5	Salary	\$ 2,185.00	\$ 2,348.00	\$ 2,250.00
6	Social Security	\$ 167.00	\$ 179.63	\$ 185.00
8	Travel Expense	\$ 500.00	\$ 412.20	\$ 500.00
	Deputy Commissioner: Giles, Sherman A.			
5	Salary	\$ 24,225.00	\$ 24,225.00	\$ 24,950.00
6	Social Security	\$ 1,854.00	\$ 1,808.20	\$ 1,900.00
7	Retirement	\$ 3,391.00	\$ 2,993.16	\$ 3,100.00
8	Travel Expense	\$ 2,500.00	\$ 2,582.86	\$ 2,700.00
9	Contractual Services	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
10	State Engineer's Office Expense	\$ 3,200.00	\$ 3,235.00	\$ 6,337.00
11	Insurance Premiums	\$ 16,632.00	\$ 16,165.06	\$ 17,965.00
12	Office Expense	\$ 1,500.00	\$ 950.63	\$ 2,600.00
14	Telephone Expense	\$ 1,000.00	\$ 747.59	\$ 1,000.00
15	Committee Expense	\$ 5,400.00	\$ 2,406.05	\$ 5,400.00
16	Annual Report	\$ 500.00	\$ 293.87	\$ 500.00
17	Equipment Expense	\$ 500.00	\$ 0.00	\$ 1,600.00
18	Miscellaneous Expense	\$ 1,705.00	\$ 975.00	\$ 1,637.00
19	Transfer from Provo LCD	\$ 1,000.00	\$ 0.00	\$ 0.00
20	Hailstone Gauge	\$ 0.00	\$ 0.00	\$ 1,900.00
	<b>Totals</b>	<b>\$ 132,400.00</b>	<b>\$ 121,870.89</b>	<b>\$ 141,200.00</b>

2003 System Assessment 135,000<sup>00</sup>

AREA CAPACITY CURVE

Elevation	Sq. Ft.	Acres		AC. FT.
6476	3477544	79.83343		
6475	3392029	77.87027	78.85185	2407.337
6474	3320775	76.2345	77.05239	2328.486
6473	3244357	74.48019	75.35735	2251.433
6472	3168956	72.74922	73.6147	2176.076
6471	3098914	71.14128	71.94525	2102.461
6470	3027133	69.49341	70.31734	2030.516
6469	2954328	67.82204	68.65772	1960.199
6468	2889442	66.33246	67.07725	1891.541
6467	2819299	64.7222	65.52733	1824.464
6466	2753384	63.209	223.8796	1758.936
6465	2688054	61.70923	62.45911	1535.057
6464	2619980	60.14646	60.92785	1472.597
6463	2551735	58.57978	59.36312	1411.67
6462	2483499	57.01329	57.79653	1352.307
6461	2413715	55.41127	56.21228	1294.51
6460	2347995	53.90255	54.65691	1238.298
6459	2279030	52.31933	53.11094	1183.641
6458	2218406	50.92759	51.62346	1130.53
6457	2156356	49.50312	50.21536	1078.906
6456	2083020	47.81956	48.66134	1028.691
6455	2018026	46.3275	47.07353	980.0297
6454	1953576	44.84793	45.58772	932.9562
6453	1894969	43.5025	44.17522	887.3685
6452	1839349	42.22564	42.86407	843.1932
6451	1769052	40.61185	41.41874	800.3292
6450	1708406	39.21961	39.91573	758.9104
6449	1644630	37.75551	38.48756	718.9947
6448	1564731	35.92128	36.8384	680.5071
6447	1502038	34.48205	35.20166	643.6687
6446	1443317	33.134	33.80802	608.4671
6445	1389613	31.90112	32.51756	574.6591
6444	1341881	30.80535	31.35324	542.1415
6443	1294370	29.71465	30.26	510.7883
6442	1246206	28.60895	29.1618	480.5283
6441	1199192	27.52966	28.06931	451.3665
6440	1153058	26.47057	27.00011	423.2972
6439	1110737	25.49901	25.98479	396.297
6438	1067515	24.50677	25.00289	370.3122
6437	1023910	23.50574	24.00626	345.3094
6436	981402	22.52989	23.01781	321.3031
6435	938678	21.54908	22.03949	298.2853
6434	895936	20.56786	21.05847	276.2458
6433	852880	19.57943	20.07365	255.1873
6432	810183	18.59924	19.08934	235.1137
6431	767609	17.62188	18.11056	216.0243
6430	729910	16.75643	17.18915	197.9138
6429	692560	15.89899	16.32771 16.3	180.9
6428	655583	15.05011	15.47455 15.5	164.3969
6427	619719	14.22679	14.63845 14.6	148.9224
6426	584973	13.42913	13.82796 13.8	134.2839
6425	551797	12.66752	13.04832 13.0	120.456
6424	519581	11.92794	12.29773 12.3	107.4076
6423	486909	11.17789	11.55292 11.6	95.10991
6422	452570	10.38958	10.78374 10.8	83.55699
6421	416302	9.556979	9.973278 10.0	72.77326
6420	382478	8.780487	9.168733 9.2	62.79998
6419	350074	8.036593	8.40854 8.4	53.63124
6418	318213	7.305165	7.670879 7.7	45.2227
6417	287728	6.605326	6.955246 7.0	37.55183
6416	259863	5.965634	6.28548 6.3	30.59658
6415	231173	5.307002	5.636318 5.6	24.3111
6414	149285	3.427112	4.367057 4.4	18.67478
6413	125912	2.890542	3.158827 3.2	14.30772
6412	105214	2.415381	2.652961 2.7	11.1489
6411	86109	1.976791	2.196086 2.2	8.495937
6410	69835	1.603191	1.789991 1.8	6.299851
6409	55108	1.265106	1.434148 1.4	4.50986
6408	41823	0.960124	1.112615 1.1	3.075712
6407	29992	0.688522	0.824323 0.8	1.963097
6406	19659	0.451309	0.569915 0.6	1.138774
6405	10856	0.249219	0.350264 0.4	0.568859
6404	3976	0.091276	0.170248 0.2	0.218595
6403	118	0.002709	0.046993 0	0.008347
			0.001354 0	0.001354
			0	0